

**Town of Oregon  
Board Meeting Minutes  
September 13, 2018**

***MINUTES SUBJECT TO APPROVAL***

**1. Call Town Board meeting to order.**

Town Board Chairman Wayne Ace called the September 13, 2018 Town of Oregon Board Meeting to order at 6:30 pm.

**2. Roll Call.**

Clerk Arnold called roll the following Town Board Supervisors were present: Chairman Wayne Ace, Supervisors Phil Van Kampen, Arlen Christensen, Fred Clark, Steve Root and Clerk Denise Arnold. Constable Kurt Maher was present, and Assessor Andy Blomstrom was absent.

**3. Approval of minutes from previous meeting.**

Motion made by Van Kampen and seconded by Root to approve the August 7<sup>th</sup>, 2018 Town of Oregon Board Meeting Minutes as presented. Motion carried.

**4. Financial Report and Acceptance.**

Motion made by Clark and seconded by Root to accept the August 2018 Financial Report as prepared by Deputy Clerk/Treasurer Jennifer Hanson. Motion carried.

**5. Appearance by Roe Parker, Friends of Anderson Park re: Agricultural Report.**

Roe Parker representing the Friends of Anderson Park wanted to share an agricultural report that the group is focusing on. In 2016 Dane County Executive Joe Parisi allocated \$150,000 to start the process of the agriculture mission by purchasing the homestead with 8 acres. The out buildings have been demolished. There will be three phases, incrementally. Phase 1 will be market gardening from 2018-2020. Phase 2 from 2021-2023 will be demonstration plots for farmers, employment, agricultural careers and public education. Phase 3 from 2023 and beyond will be the public education component. There will be various sized plots available for leasing from 1 to 10 acres. They may grow what they would like and sell the excess for a profit. A five-year action plan would need to be completed. In 2019, 1 to 2 acres will be used for the Oregon Food Pantry. There will be an educational component to include school aged children, the 4-H, FFA and Madison Area Technical College. Supervisor Van Kampen inquired about the use of the house. Parker said it would be for Dane County Parks Public Concept. The Park Friends Groups would hold meetings there. They are in need of a carpenter. They are improving the lawn and September 20<sup>th</sup> is house washing work day then painting and trimming. Supervisor Root asked about the parking. Parker explained that parking of 10 to 20 cars is not a problem now that the outbuildings have been removed. Parker invited anyone to attend their meetings on the third Wednesday of the month. The topic of discussion will be about the dog park from 7:00-9:00 Wednesday October 17<sup>th</sup>.

**6. Proclamation recognizing the work by the Friends of Anderson Park.**

Friends of Anderson Park President Roe Parker read a Proclamation recognizing the work by the Friends of Anderson Park. This proclamation will assist when applying for grants to benefit the Anderson Farm Park. The Annual Meeting will be Wednesday, September 19<sup>th</sup>, from 6:00-8:00. All are welcome, please bring a dish to pass for the pot luck. Diane Dempsey is the guest speaker and will share information about monarch butterflies. Motion made by Christensen and seconded by Root to sign and support the Friends of Anderson Park Proclamation. Motion carried.

**7. Public Comments.**

Bill Buglass representing Payne and Dolan requested to be added on a future agenda to present an annual report. Buglass presented the board with a pictorial book on the activity at the Klahn Pit.

**8. Discussion and possible Approval of Recommendations from Plan Commission.**

- a. Land Rezone and Conditional Use Permit (CUP) Request. Petition # DCPREZ-2018-11326 and DCPCUP-2018-02431. Parcel #0509-171-9210-4; 996 Storytown Rd., Brooklyn, WI 53521. Owner is Tami and Tracy Bahr, 1408 Ashburn Way, Verona, WI 53593. Applicant is Gretchen Arndt Hoernke, 5204 Broadhead St., McFarland, WI 53558.**

Supervisor Christensen reported that the land rezone and conditional use permit (CUP) was approved for recommendation to the Town Board. The Plan Commission requested that the driveway be widened, lighting control, manure management, hours of operation and parking. Tami Bahr explained the equine assisted psychotherapy services they are proposing at 996 Storytown Road. They like the privacy available at this location. Tami Bahr and husband Tracy Bahr along with Gretchen Arndt will board their own horses there and will be used for therapy horses. The limitations that the Plan Commission requested were acceptable for the Petitioners. They have completed a manure management plan and Dane County has approved it. The building season is coming to a close, so they may have to install a yurt for participants to wait for their session to begin. They will start with 9 horses some are miniatures they are not looking to board because all the horses at the facility will need to be trained for therapy. Gretchen Arndt will live in the house located at the site. Root asked about shows or gatherings. They may hold an open house when they start with no shows and very little horse traffic. They plan to widen the driveway. Ace stated that the initial paperwork did not match the current plan and perhaps should return to the Plan Commission. Ace brought up that a building was started without a building permit. Bahr explained that as soon as they discovered a building permit was required they completed that paperwork. Plan Commission Chairman Brian Duffin did not think there would be any different outcome if the petition was to be sent back to the Plan Commission. Ace also requested that there would be no parking allowed on Storytown Road. Motion made by Christensen and seconded by Van Kampen to approve petition number DCPREZ-2018-11326 and DCPCUP-2018-02431 with the conditions of widening the driveway with a culvert of 36' x 15" and no parking on Storytown Road. Motion carries.

**9. Communication and Action of the Dane County Board – Bollig.**

Dane County Supervisor Jerry Bollig was not in attendance.

**10. Fire & EMS Report (Oregon/Van Kampen, Belleville/Clark, Brooklyn/O'Brien).**

Supervisor Van Kampen reported that both the OAFED ambulances are in service. One full time person left for another position elsewhere, so they will be hiring someone. Dane County Emergency Management 911 Center met with Jerry Bollig and Chief Linzmeier today regarding the radios that have not been working correctly. To resolve the problem a relay would need to be created to Fitchburg then back to Oregon at an expected cost of \$20,000 to \$25,000. Supervisor Clark did not have anything to report. The Brooklyn Fire/EMS 2019 proposed budget was approved along with the purchase of SCBA equipment.

**11. Park Committee Report and Action – Root.**

Park Chairman Steve Root shared that the Park Committee did not have a meeting in August.

**12. Anderson Farm Park Report – Root.**

Christensen explained that there is sufficient parking now for Anderson Park, because the outbuildings were demolished.

**13. Assessor's Report and Recommendation – Blomstrom.**

No report from the Assessor.

**14. Building Inspection Services Report – Arnold.**

Clerk Arnold reported there were seven building permit applications filed in August 2018.

**15. Update on Town Hall Painting Project – Christensen.**

Supervisor Christensen reported that the painting project will start soon, it was delayed by schedules changing due to all the recent rains.

**16. Constable's Report – Maher.**

Constable Maher reported that he has been working with neighbor disputes.

**17. Plan Commission Report and Recommendation - Christensen.**

Christensen reported that Dane County sent postcards regarding the land zoning ordinance changes. The meeting for the public to ask questions is Monday, September 24, 2018 at 7:00 pm. Dane County will hold the meeting and answer questions. Brian Duffin shared that there will be a public hearing at the September 18<sup>th</sup>, 2018 meeting.

**18. Public Works and TORC Report – Ace.**

Clerk Arnold shared a meeting opportunity for the Public Works Department providing education on distribution of salt and alternate procedures. The Board approved of offering this educational opportunity.

**19. Discussion and possible Action re: Lincoln Road – Ace.**

Chair Ace met with the Village of Oregon Officials to come to an agreement on Lincoln Road. The Village will provide a \$200,000 allowance to the Town for repaving. The project will be done at the same time the Village does their portion. It will probably be done in 2020. The Village Attorney will write the contract and it will include three loads of salt. The Town will be responsible for the road west of the golf course to Fish Hatchery.

**20. Discussion and possible Action re: Senior Center – Van Kampen.**

Supervisor Van Kampen reported that the Senior Center has not had any meetings.

**21. Board Communications/ Future Agenda Items.**

Payne and Dolan should be added to the December 2016 Town Board Agenda. The Belleville Fire/EMS should be on the November Agenda regarding the building and budget. There was damage from the recent flooding. Clark mentioned that he heard that road salt is going to be difficult to obtain this winter. Root said that performance evaluations will begin next month. Christensen inquired if anyone had complaints regarding TDS boxes being installed in the middle of his lot line. Arnold reported a resident lost phone service due to TDS and the situation is being resolved.

**22. Approval of payment vouchers – Arnold.**

Motion made by Root and seconded by Clark to approve the August 2018 payment vouchers in the amount of \$184,105.37. Motion carried.

**23. Clerk's Report and Loan Update – Arnold.**

Clerk Arnold reported that the ballots for the November election arrived today. From October 29<sup>th</sup> thru November 2<sup>nd</sup> the Clerk's Office will be open until 5:00 to assist residents that want to register to vote or vote by absentee. Clerk Arnold will be on vacation September 24<sup>th</sup>-28<sup>th</sup>. The Baker Tilly Compilation Audit is scheduled for January 22, 2019.

**24. Adjournment.**

Motion made by Van Kampen and seconded by Clark to adjourn the September 13, 2018 Town Board Meeting at 7:50 pm. Motion carried.

Respectfully Submitted,

Denise R. Arnold  
Clerk